

In-Year Application Form for a School Place

Please refer to our website www.theacademy.me for full details of our admissions criteria. This form should only be used for casual admissions outside on the annual admissions round.

I am seeking a place at:	Secondary Phase:	<input type="checkbox"/>	Year Group: _____
	Primary Phase:	<input type="checkbox"/>	

1. CHILD'S DETAILS

The legal surname is the one on your child's birth certificate, adoption certificate or change of name deed poll. Please tell us if your child uses a different surname on a day to day basis.

Legal Surname:		Date of Birth:	
First Name(s):		Gender:	Male/Female

The **address** on the application form should be your child's normal home address at the time of application. We may ask for proof of address should this be necessary.

Normal Home Address: *(This is the address at which the child normally lives)*

Postcode:	
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If you are moving house please provide proposed new address and date of proposed move.

New Address:

Postcode:		Date of Move:	/ /
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2. YOUR DETAILS	
<p>The first part of this section should be completed with the details of all of the parent(s)/carer(s) living at the address shown in Section 1 who have parental responsibility for the child. You may also give us details of any other adult who has parental responsibility for the child.</p>	
<p><i>You may find the following information regarding parental responsibility useful: 'If a father is not married to a child's mother, it may only be the mother who has responsibility for the child in law. This is automatic, from the birth of the child. The father may not have parental responsibility automatically, and can only acquire it by the mother giving it to him, or by the court ordering it. If the child was born after the 1st December 2003 and the father's name is on the birth certificate he will also have parental responsibility.'</i></p>	
Name(s) of Parents/Carers: <i>(Living at home address in section 1)</i>	
Relationship to Child:	
Email Address:	
Home/Daytime Telephone Number:	
Alternative Telephone Number <i>(e.g. mobile)</i> :	
<p>If another adult has parental responsibility but does not live at the same address as the child, please provide their name and address:</p>	
Are you applying on behalf of a 'child in care' of a Local Authority?	YES / NO
<p>If 'Yes' please tell us which local authority supports the child and give a social worker contact name and telephone number:</p>	
Social Worker Contact Name:	
Telephone Number:	
Local Authority:	
Does your child have a statement of special educational needs or an EHCP?	YES / NO
Is either parent employed as a member of staff at The Aylesbury Vale Academy?	YES / NO



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If 'Yes', please give details of start date and role within the Academy:			
Does your child have any brothers or sisters attending secondary or primary phase of The Aylesbury Vale Academy?			YES / NO
If 'Yes' please give details of sibling's name and date of birth:			
Sibling Name (1):		Sibling (1) DOB:	
Sibling Name (2):		Sibling (2) DOB:	
Date Admission Required:			
Current School Address:			
Telephone Number:			
Reason For Leaving:			

3. PARENTAL DECLARATION

I certify that I have parental responsibility for the child named in Section 1, and that this application has the agreement of all parents/carers listed in section 2.

I confirm that the information I have provided is to the best of my knowledge correct and up to date. I understand if I give any false or deliberately misleading information on this form and/or supporting papers or withhold any relevant information, this may lead to the withdrawal of an offer of a school place for my child.

Signature of Parent/Carer:		Date:	
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Once completed you should return this form to the Main Reception at the secondary phase or primary phase as appropriate.

Please note: Offers of a school place will only be made in writing and no verbal comments should be relied upon.